

**MINUTES OF THE PARISH COUNCIL MEETING OF SPIXWORTH PARISH
COUNCIL HELD AT SPIXWORTH VILLAGE HALL ROOM 84 AT 7.30pm
ON TUESDAY 7th NOVEMBER 2023**

PRESENT

PARISH

COUNCILLORS: Mr M Knight (Chairman)
Mr M Field
Mr P Rowe
Mr K Harkin-Perry
Mr P Daly
Mr S Cullington
Mr J Hancock

PARISH

CLERK: Mrs C. Lake

Reports and Parishioner's Question Time

Norfolk County Council (NCC) County Councillor Dan Roper reported the following information via email. The update on the Crostwick Lane/North Walsham Road junction is that Norfolk County Council Highways have not allocated any funding at present. The result of the meeting with Kevin Townley was an increase in the money score on the project, however, at present there is very little money allocated for any projects of this kind in the county.

Broadland District Council (BDC). Councillor Holland sent a written report to the clerk which was circulated to the council with the following information.

1. Environmental interest free loans: Broadland District Council partnered with the Eastern Savings and Loan Credit Union (ESLCU) to offer a limited number of 0% interest free loans of up to £5,000 for renewable technologies and energy efficient improvements – these are still available subject to rules about eligibility and application.
2. Business awards nominations are now open – Businesses based in Broadland (or South Norfolk) can nominate themselves for one or more awards. There are 10 categories. There are also two awards which residents can vote for: 'Retailer of the Year' and 'Pub of the Year'.
3. The single use plastics ban came into force on 1/10/23. Businesses have been reminded.
4. Broadland County Park – There are proposals going forward for a visitor centre on site to include toilets and a potential coffee shop, funding

permitting. In any event, this is a reminder that the park is open and available to all.

5. Consultations on a Public Spaces Protection Order have closed and this is being taken forward by the council. Specifically it deals with Vehicular anti-social behavior and relates to the growing incidences of vehicle meet ups, wheelies, races etc. in public and private land. Once adopted it will give police greater power to stop and move on offenders. It should go to Council in December and become a formal order soon thereafter.

6. Pride in Place funding – there is money available for community projects and there is a suggestion that this could include participation in the Britain in Bloom awards. Rackheath has expressed an interest and it has been suggested that other villages in Broadland might also like to take part.

Some years ago the Parish Council had considered the possibility of communal gardens. In any event, I have asked the relevant officer team to forward information to Spixworth councillors and perhaps it is something other residents would be interested in volunteering as part of it.

AGENDA

1. TO ACCEPT APOLOGIES FOR ABSENCE

Written apologies were received from Councillor S Vincent and Councillor J Beiley. Verbal apologies received from Councillor Holland and accepted by the Council.

2. DECLARATIONS OF INTEREST

None

3. CO-OPTION OF PARISH COUNCILLORS

None

4. MINUTES OF PREVIOUS MEETING

The Minutes of the Parish Council Meeting held on the 3rd of October 2023 were agreed and signed off by the Chairman as a true record.

5. TO RECEIVE MONTHLY ACTION PLAN UPDATE.

The clerk circulated an updated report to the council.

Councillor Field suggested that the council carry out a village walkabout once a quarter or twice a year. Clerk to send a list of dates

6. FINANCE

6.1 Balances were noted. The following payments were authorised in accordance with the budget as per the tabled schedule 7th of November 2023 were agreed. Proposed by Councillor Knight, seconded by Councillor Field.

6.2 The Bank Reconciliation as of the 31st October 2023 was agreed.

6.3 The clerk provided hard copies of the draft budget for 2024/25. The council discussed adjusting some of the figures assigned to various budgets. Clerk to adjust figures and bring back to December meeting to be agreed.

Councillor Knight would like to add grants to the budget and suggested that the current policy is updated then adopted at the next meeting. Councillor Rowe proposed to put £5000 against the grant budget. To be agreed at December meeting. Chairman and clerk to discuss bank balances and reserves prior to the next parish council meeting.

6.4 The council agreed to purchase three 160ltr grit bins for Jenny Road, Trafford Way and William Peck Road.

PAYMENTS OCTOBER 2023

10/10/2023	Missed VAT payment on invoice.	Electrical Contractor Ltd	26.00
12/10/2023	Web Hosting Fee	IONOS 1 &1	12.00
23/10/2023	Admin Officer wages October	Mrs M Orford	969.49
23/10/2023	Parish Clerk Wages October	Mrs C Lake	1,478.70
24/10/2023	Allotment Fence Repairs	Sprowston Fencing	1,435.00
25/10/2023	Parish Council Office Electric	ENGIE	54.41
31/10/2023	Village Keeper wages October	Mr C Chaney	300.12

INCOME OCTOBER 2023

13/10/2023	Allotment Fence Repair Work (Remedial works)	Broadland District Council	1,435.00
18/10/2023	Annual Allotment Rent and damage deposit	Ian and Elaine Wade	80.00
20/10/2023	Annual Allotment Rent and damage deposit	Emma Barnden	80.00
23/10/2023	Annual Allotment Rent and damage deposit	Jessica Collinson	80.00
23/10/2023	Annual Allotment Rent and damage deposit	Rob Woods	80.00
24/10/2023	Annual Allotment Rent and damage deposit	George Evans	80.00
25/10/2023	Annual Allotment Rent and damage deposit	Elizabeth Hurley	80.00
25/10/2023	Annual Allotment Rent and damage deposit	Rhys Day	80.00
25/10/2023	Annual Allotment Rent and damage deposit	M Gibson	80.00
30/10/2023	Annual Allotment Rent and damage deposit	H S Anderson	80.00

OUTSTANDING PAYMENT LIST AGREED AT NOVEMBER MEETING.

PAYMENT TO MADE ON	PAYEE NAME	PAYMENT DETAILS	AMOUNT £
8/11/2023	BT	Telephone and Broadband 1/11/23-31/1/24	305.88
8/11/2023	Broadland District Council	Annual Dog Bin Emptying	2,652.00
8/11/2023	Broadland District Council	Annual Litter Bin Emptying	1,856.40
8/11/2023	Garden Guardian	October Grass Cutting	1024.32
8/11/2023	Mayday	Printer Maintenance Support 31/10/23-29/11/23	61.75
8/11/2023	Scribe	Annual Accounts Software	673.92
8/11/2023	HMRC	Tax Payment Oct 2023	477.57
8/11/2023	Ionos	Web Hosting	12.00
8/11/2023	BNP Paribas	Printer Lease 24/11/23-23/2/24	136.15
8/11/2023	Norfolk Pension Fund	Pension Contribution Oct 2023	815.84
8/11/2023	AVG	Annual Internet Security Subscription	62.99
8/11/2023	Cozens	Street light Maintenance-September	102.00
8/11/2023	Garden Guardian	September Grass Cutting	1388.40

7.PLANNING MATTERS**Ref:**2023/2985**Location:** 1 Sydney Road, Spixworth**Proposal:** Replacement Dwelling.**Comments.** Council objected to application not enough parking space available doesn't comply with Neighbourhood Plan**Ref:**2023/3282**Location:** 175 Buxton Road, Spixworth**Proposal:** Erection of cart lodge.**Comments:** Council objected to application due to over development of site and doesn't comply with Neighbourhood Plan**8. TO DISCUSS GRANT AWARDING POLICY**

Councillor Knight proposed for the parish council re introduce the grant award policy. Clerk and Chairman to check existing policy and bring back to December meeting for approval.

9. AMENITY MATTERS.

9.1 A resident reported that the dog bin located at the entrance to St Peters Way needs a different lid. The Council agreed to swap the bin with one of the other bins located on Crostwick Lane.

9.2 The amenity land located on Crostwick Lane has now been transferred over to the Parish Council. Due to the expansion of Spixworth Youth Football Club the club manager approached the council to see if the club can use part of the land for their Sunday matches. The Council agreed temporary use of the amenity land until a decision has been made for long term use of the land.

10. TO ADOPT STRATEGIC 4 YEAR PLAN.

The chairman and council thanked Councillor Field for the work he put into producing the strategic 4 year plan document. The document was circulated to the councillors and councillor Field provided a brief summary of the contents. Clerk to add document to council website.

11. EXCHANGE OF INFORMATION

No comments.

12. TO AGREE DATE OF THE NEXT MEETING.

The next Parish council meeting will be held on the 9th January 2024

There being no further business the Chairman closed the meeting a