

**MINUTES OF THE PARISH COUNCIL MEETING OF SPIXWORTH PARISH
COUNCIL HELD AT SPIXWORTH VILLAGE HALL ROOM 84 AT 7:30 pm
ON TUESDAY 4th APRIL 2023**

PRESENT

PARISH

COUNCILLORS: Mr P Rowe (Chairman)
Mr V Barrell
Mr K Harkin-Perry
Mr P Daly
Mr S Cullington
Mrs S Holland

COUNTY

COUNCILLOR Mr D Roper

PARISH

CLERK: Mrs C. Lake

Two members of public attended the meeting.

Reports and Parishioner's Question Time

Two members of public attended the meeting to raise their concerns of road safety regarding the planning application for Douglas Road. Councillor Sue Holland explained that the parish council had already objected to the application on two occasions and has also called it in to the planning committee. Planning Officers advised that they are looking into the various issues that had been raised on the application and will report back.

Norfolk County Council (NCC) County Councillor Dan Roper reported that a feasibility study will be published soon by Norfolk County Council Highways regarding safety improvements to the Crostwick Lane and North Walsham Road junction. Councillor Roper assured the council that further discussions will take place once the study has been produced.

Broadland District Council (BDC) District Councillor Sue Holland reported that due to the forthcoming elections council meetings had been cancelled. Nothing further to report at present.

AGENDA

1. TO ACCEPT APOLOGIES FOR ABSENCE

Written apologies for absence were received from Mr S Vincent. Verbal apologies received from Councillor M Knight and accepted by the Council.

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Chairman 23rd May 2023

2. DECLARATIONS OF INTEREST

None

3. MINUTES OF PREVIOUS MEETING

The Minutes of the Parish Council Meeting held on the 7th March 2023 were agreed, proposed by Councillor Holland seconded by Councillor Harkin-Perry, and signed off by the Chairman as a true record.

4. MATTERS ARISING (NOT COVERED BY AGENDA)

It was reported that the hole on Crostwick Lane Opposite the shops had still not been repaired by Highways. Clerk to chase up.

Police have warned residents to be vigilant due to a recent increase in catalytic converter thefts.

5. FINANCE

5.1 Balances were noted. The following payments were authorised in accordance with the budget as per the tabled schedule 4th of April 2023 were agreed.

5.2 Bank Reconciliation up to the 30th of March 2023 was noted and signed by the Chairman. Payments were approved by the council.

5.3 The clerk provided information on CIL and S106 money that the Parish Council have received, spreadsheets were handed out at the meeting.

5.4 After going out to public tender the council awarded the play area and tennis court upgrade to HAGS. To assist the clerk with the progress of the works it was suggested that Councillor Rowe and Councillor Cullington oversee the projects.

5.5 The clerk provided a quote for annual subscription support for their website. Councillor Holland advised that it would be useful if a contract of terms was provided. Clerk to bring contract information back to the next meeting.

5.6 The clerk provided a quote for annual subscription with Norfolk Parish Training Services (NPTS). The council felt the savings were not sufficient and were not in favour.

APPROVED PAYMENTS FOR MARCH 2023

15/03/2023	Web Hosting	1&1 Internet	12.00
17/03/2023	Street light Energy Feb 2023	N Power	1,270.52
23/03/2023	Parish Clerk Wages March 2023	Mrs C Lake	1,456.41
23/03/2023	Administration Officer Wages March 2023	Mrs M Orford	2,367.32
24/03/2023	Parish Council Office Electric	ENGIE	117.25

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Chairman 23rd May 2023

INCOME FOR MARCH 2023

29/3/2023	Village Hall Administration	Spixworth Village Hall	748.80
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Outstanding March 2023 Payments agreed at the April 2023 meeting.

PAYMENT TO MADE ON	PAYEE NAME	PAYMENT DETAILS	AMOUNT £
5/4/2023	Spixworth Village Hall	March PC Mtg Room Hire	16.00
5/4/2023	HMRC	Tax Payment March 2023	895.88
5/4/2023	Norfolk Pension Fund	Pension Contribution March 2023	1328.00
5/4/2023	Cozens	Street light Maintenance Feb 2023	102.00
23/4/2023	Mrs M Orford	Apr 2023 Wages (Part Paid by VH)	880.00 est
23/4/2023	Mrs C Lake	Apr 2023 Wages	1,500 est
28/4/2023	Mr C Chaney	Apr 2023 Wages	300.00

6.PLANNING MATTERS**Ref:** 2023/0764**Location:** 321 Buxton Road, Spixworth**Proposal:** Single storey rear extension and porch**Comments:** No comments received.**Ref:** 2022/2055**Location:** 18 Crostwick Lane, Spixworth**Proposal:** Single side extension and two storey extension at rear**Comments:** No comments received.**7.CORRESPONDENCE**

7.1 List of correspondence circulated to the council.

8. HIGHWAY MATTERS

The clerk has received several complaints from residents regarding the ongoing Gas works being carried out by Cadent in Spixworth. These have been reported to the contractor and NCC Street works to address these issues.

Councillor Barrell reported that Broadland District Council had still not replaced the broken road name sign on Lillian Road. Councillor Holland asked the Clerk to report the matter again and include her in the correspondence.

Councillor Daly reported that the footpath on Elvina road is in a poor state and needs resurfacing.

9. AMENITY MATTERS

The Council received the TP1 transfer document from their solicitor in December 2022 this was agreed but nothing has been received from the developer Hopkins Homes. The clerk advised that she has now asked Broadland Planning to investigate why there is still a delay on the transfer of land.

10. ALLOTMENT UPDATE

The developer solicitor asked a percentage split for with regards to overall maintenance of the allotment path at St Marys Court. The council agreed to 60%

11. INVITES FOR ANNUAL PARISH MEETING

The clerk advised that invites had been sent out to various organisations for the meeting.

12. TO AGREE DATE OF THE NEXT MEETING.

There being no further business the Chairman closed the meeting at 9.11pm