

**MINUTES OF THE PARISH COUNCIL MEETING OF SPIXWORTH PARISH
COUNCIL HELD AT SPIXWORTH VILLAGE HALL ROOM 84 AT 7:30 pm
ON TUESDAY 1st NOVEMBER 2022**

PRESENT

PARISH Mr P Rowe (Chairman)
COUNCILLORS: Mr M Knight (Vice Chairman)
Mr V Barrell
Mr S Vincent
Mr J Holman
Mr P Daly
Ms S Holland

COUNTY
COUNCILLOR: Mr D Roper

CLERK: Mrs C. Lake– Parish Clerk

Reports and Parishioner's Question Time

Norfolk County Council (NCC): Councillor Roper reported that he has put in a to do list with Highway Engineer Richard Pearson to have a look at reported highway issues in Spixworth.

There is £10,000 spend available per district for the Road Safety Community Fund, Spixworth Parish Council has put in a bid for 30mph speed limit roundel markings as you approach the Buxton Road NDR Bridge.

There is a proposed total increase of 2.99 percent on Council Tax- 1.99 percent for general Council Tax– in line with the current budget planning and the expected level which will be set by the Government. Lots of unknown at the moment with changes in Government NCC.

Councillor Barrell asked what is being done for people who cannot afford the increase in council tax, Councillor Roper advise that there are food hubs and help schemes available.

Broadland District Council: Councillor Holland reported that Neutrality have not made real progress, one suggestion for mitigation is to create natural landscapes on amenity lands.

Peer review-Councillor Holland has spent a week with Broadland and South Norfolk discussing how they can work better together.

Purchase of the new South Norfolk and Broadland District Council building has been completed. Councillor Holland was not in favour of this.

There has been another food bin increase within the Broadland area, most households should now have a food waste bin.

Councillor Barrell questioned why housing developers are allowed to cut down established trees this should not be allowed. Councillor Holland responded by saying that if anyone has large old trees, they should get a Tree Protection Order on them.

Councillor Rowe asked how much the new District council building cost. Councillor Holland responded with £7.1 million.

AGENDA

1. TO ACCEPT APOLOGIES FOR ABSENCE

K Harkin-Perry and S Cullington

2. DECLARATIONS OF INTEREST

None

3. CO-OPTION OF PARISH COUNCILLORS

No applications were received.

4. MINUTES OF PREVIOUS MEETING

The Minutes of the Parish Council Meeting held on the 4th of October 2022 were agreed, proposed by Councillor Knight, seconded by Councillor Holland, and signed off by the Chairman as a true record.

5. MATTERS ARISING (NOT COVERED BY AGENDA)

Councillor Holland asked if the position of the Royal British Legion silhouette soldier had been agreed by highways. Clerk was still waiting for a response from NCC Highways on this.

Councillor Rowe asked if a new chair had been purchased for the administration officer, clerk advised that she needs to go to Miller West with the AO to try out a suitable chair.

The clerk is still waiting for a quote back to re paint the historic village sign.

6. FINANCE

6.1 Balances were noted. The following payments were authorised in accordance with the budget as per the tabled schedule 1st of November 2022 were agreed.

6.2 Bank Reconciliation up to the 27th of October was noted and signed by the Chairman. Agreed by Councillor Knight and seconded by councillor Holland Payments were approved by the council by full council.

Clerk confirmed that the last remaining 80 LED Streetlights had been recently installed as part of the street light upgrade. Councillors asked what the individual cost of these lights were, clerk to check and report back.

APPROVED PAYMENTS FOR OCTOBER 2022

18/10/2022	Mayday	Ink usage and maintenance support	44.64
19/10/2022	N Power	Street light Power September 2022	1,048.28
19/10/2022	Spixworth Parish News	Transfer to Parish News Account	900.00
24/10/2022	Mrs C Lake	Clerk Wages Oct 2022	1,282.23
24/10/2022	BNP PARIBAS	Printer Lease Rental	136.15
24/10/2022	AVG	AVG Computer Security Subscription	54.99
25/10/2022	ENGIE	Parish Council Office Electric	53.74
25/10/2022	Mrs M Orford	Administration Officer Wages Oct 2022	887.62

RECEIPTS FOR OCTOBER 2022

19/10/2022	Spixworth Village Hall	Administration for Village Hall	748.80
21/10/2022	Broadland District Council	CIL Payment	181,299.24

Outstanding October 2022 Payments- agreed at the meeting of the 1st of November 2022

PAYMENT DATE	NAME	PAYMENT DETAILS	AMOUNT
2/11/2022	Mayday	Maintenance Support Oct-Nov	62.62
2/11/2022	Scribe Accounts	Annual software subscription	561.60
2/11/2022	HMRC	Oct Tax Payment	368.12
2/11/2022	P Rowe	Open Day Poster	60.34
2/11/2022	Spixworth Village Hall	September Room Hire	16.00
2/11/2022	Cozens	Street light upgrade remaining 80 lights	29,028.00
2/11/2022	Cozens	September Streetlight Maintenance	450.00
2/11/2022	BNP Paribas	4 Months Rental Charge	136.15
2/11/2022	Norfolk Pension Fund	October Contribution	724.36

7.PLANNING MATTERS

Ref: 20221319

Location: 81 Buxton Road, Spixworth

Description: (ref 20190904) Amended Plans-Revising dwelling types and layout

Comment Date 2nd November 2022

Spixworth Parish Council objected to the application due to insufficient parking spaces and not meeting the requirements of the Neighbourhood Plan (4. page 20, item 3) The council agreed for Councillor Holland to call the application in to the planning committee.

8.CORRESPONDENCE

8.1 List of correspondence circulated to the council.

9. HIGHWAY MATTERS

9.1 The clerk was informed by a resident on Park Road that he is unable to cut back his hedge nor can he afford to. The council advised the clerk to inform the resident that it is down to property owners to maintain their trees and hedges, if they become overgrown and it becomes a safety concern for pedestrians and road users the owner would be liable. Norfolk County Council Highways will cut the hedge back if they feel it is a hazard but will bill the resident for this.

9.2 A resident reported to the clerk that there is graffiti on the NDR bridge along Buxton Road. NCC Highways and the police advised that they would only clean it if it were offensive. Councillor S Vincent advised that it is Highways responsibility as its on the NDR bridge.

.10. AMENITY MATTERS

10.1 The clerk advised that the resident who lives next to the cut through on Park Road has complained for some time about the overgrown apple tree growing over into the property from the cut through. The clerk understood that this is the responsibility of NCC Highways to maintain and reported it when the resident first reported it. Nothing has been done since, Councillor Roper met the resident on site and advised the resident it was the parish council. The Parish Council discussed the ownership and confirmed that as the cut throughs are maintained by NCC Highways the tree is their responsibility. Clerk to go back to Highways and arrange for work to be carried out asap.

11. ALLOTMENT UPDATE

The Parish Council solicitors now have ready a draft version of the Deed of Variation (DOV) which was circulated to councillors prior to this meeting. The solicitors are happy with the content, the council agreed to the chairman signing the DOV. Once the developer Clerks Well agree to the DOV the solicitors will then draw up the transfer documentation to enable allotment holders to cross the

playing field to the access which is Trustee land. The council confirmed to make clear to the solicitor that the parish council is also the trustee of the playing field.

12. CROSTWICK LANE UPDATE

A resident expressed their concerns to the clerk about a hole in the hedge on the amenity land on Crostwick Lane that comes out onto the North Walsham Road. People are cutting through this hedge from the amenity and the resident asked for this to be blocked off. The council have said there is not much that can be done if people want to walk through then they do so at their own risk.

13. FEEDBACK FROM PARISH COUNCIL OPEN MORNING.

The clerk advised that the open morning went well, approximately 41 people attended, unfortunately not many families came so there was not as much feedback as hoped for the play area upgrade. A few suggestions received was that there needs to be play equipment suitable for toddlers up to age 11 and to also have wooden play equipment. Councillor Vincent advised against wooden due how it quickly deteriorates in the weather and that another parish council was currently dealing with an insurance claim which resulted in a child getting a splinter from a piece of wooden play equipment.

There being no further business the Chairman closed the meeting at 9:40pm