

MINUTES OF THE PARISH COUNCIL MEETING OF SPIXWORTH PARISH
COUNCIL HELD AT SPIXWORTH VILLAGE HALL ROOM 84 AT 7:30 pm
ON TUESDAY 6TH DECEMBER 2022

PRESENT

PARISH

COUNCILLORS: Mr M Knight (Vice Chairman)
Mr V Barrell
Mr J Holman
Mr S Cullington
Mr K Harkin-Perry

COUNTY

COUNCILLOR: Mr D Roper

CLERK: Mrs C. Lake– Parish Clerk

Two members of public were in attendance

Reports and Parishioner's Question Time

Two members of public attended the meeting to discuss planning application for 45 Rosa Close Planning Application. The applicant wants to extend the property to a four bedroom with a porch, but the neighbour is concerned that extension will overshadow their property. Councillor Roper responded and said that the planning authority will try and draw compromises and see if there is a solution regarding any planning disputes.

Norfolk County Council (NCC) Councillor Roper reported on the devolution deal money that will come from central government it should not mean changing existing councils but to watch this space.
Budget consultation closes next week, budget gap up to £30 million.

Highways will be putting in painted 30mph speed roundels on the Buxton Road NDR bridge to improve road safety.

Broadland District Council (BDC) Councillor Roper reported that staff are expected to move into the new South Norfolk and Broadland District Council building by spring 2023.

The Norfolk Warm Homes Partnership is providing renewable heating and insulation grants to households to help keep homes warm and to improve the energy-efficiency of the homes with the lowest EPC ratings of E, F and G, across Norfolk.

Broadland District Council are creating a network of Warm Spaces, a group of venues where Broadland residents can come together to stay warm, grants are

available up to £600 Community groups, faith organisations, CIC's, CIO's, parish and town councils, and trusts can all apply for a Warm Space Grant.

On the 14th of December 2022 people will be able to take their old electrical items to dispose of at Sprowston Recreation Ground.

Discussions have started again to move the Beeston Park Development forward.

Spixworth boundary is not moving into Norwich voting boundaries, this will not change beyond on the NDR.

AGENDA

1. TO ACCEPT APOLOGIES FOR ABSENCE

Mr P Rowe, Ms Sue Holland, Mr P Daly, Mrs K Vincent, Mr S Vincent.

Councillor Knight asked how many meetings Councillor K Vincent had not attended and advised that a councillor loses office if they do not attend a meeting at least once in any six-month period. The clerk was asked to check the rules with the monitoring officer and report back to the chair and vice chairman.

2. DECLARATIONS OF INTEREST

None

3. CO-OPTION OF PARISH COUNCILLORS

No applications were received.

4. MINUTES OF PREVIOUS MEETING

The Minutes of the Parish Council Meeting held on the 1st of November 2022 were agreed, proposed by Councillor Knight, seconded by Councillor Barrell, and signed off by the Vice Chairman as a true record.

5. MATTERS ARISING (NOT COVERED BY AGENDA)

The clerk confirmed that the street light LED upgrade programme for Spixworth costed £300 per streetlight.

6. FINANCE

6.1 Balances were noted. The following payments were authorised in accordance with the budget as per the tabled schedule 6th of December 2022 were agreed.

6.2 Bank Reconciliation up to the 30th of November 2022 was noted and signed by the Vice Chairman. Payments were approved by the council.

APPROVED PAYMENTS FOR NOVEMBER 2022

09/11/2022	Parish Council Office 2023 Wall Calendar	Amazon	3.99
11/11/2022	Web Hosting	1&1	12.00
17/11/2022	Street light Energy Oct 2022	N Power	1,151.76
18/11/2022	Telephone and Broadband	BT	278.25
22/11/2022	Parish Council Office Electric	ENGIE	63.59
23/11/2022	Administration Officer Wages November 2022	M Orford	887.62
23/11/2022	Parish Clerk Wages November 2022	C Lake	1357.77
25/11/2022	Web Hosting	1&1	12.00
30/11/2022	Village Keeper Wages November 2022	C Chaney	304.00

RECEIPTS FOR NOVEMBER 2022

08/11/2022	NCC Refund for Village Gateway Signs 2020-21 Parish Partnership	Norfolk County Council	728.26
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Outstanding November 2022 Payments to be agreed at the December 2022 meeting.

PAYMENT DATE	NAME	PAYMENT DETAILS	AMOUNT
7/12/2022	Lloyd Southon Tree Care and Conservation	Tree and Hedge work carried out on Arthurton Road PC land	£408.00
7/12/2022	Norfolk Pension Fund	November Pension Contribution	£757.93
7/12/2022	HMRC	November Tax Payment	£381.36
7/12/2022	Spixworth Village Hall	3 x Room Hire for PC meetings	£56.00
7/12/2022	Garden Guardian	October Grass Cutting	£1344
7/12/2022	Mr Paul Rowe	Reusable PC Open Day Vinyl Banner	£60.34
7/12/2022	Cozens	October Streetlight Maintenance	£102.00
7/12/2022	BNP PARIBAS	Printer Lease Nov-Feb	£136.15
22/12/2022	Mrs C Lake	Parish Clerk Dec 2022 Wages	£1400
22/12/2022	Mrs M Orford	Admin Officer Dec 2022 Wages (part paid by VH)	£887.63
30/12/2022	Mr C Chaney	Village Keeper Dec 2022 Wages	£304.00

7. PLANNING MATTERS

Ref: 20221839

Location: 8 Giles Road, Spixworth

Description: Subdivision of plot to create new dwelling.

Comment Date 11th December 2022

BDC Planning did not address the Parish Council original concerns with application and requested that Councillor Holland take comments to committee.

Ref: 20221720

Location: 45 Rosa Close, Spixworth

Description: Erection to front porch, two storey rear extension.

Comment Date 25th November 2022 (requested extension to BDC) Council supported application but to pass on concern of overshadowing to planning authority.

8. CORRESPONDENCE

8.1 List of correspondence circulated to the council.

9. HIGHWAY MATTERS

9.1 The clerk circulated the latest data from the SAM 2 camera which had been positioned on Buxton Road. Residents had asked the clerk if the camera could be placed on Park Road to monitor traffic speed.

10. AMENITY MATTERS

10.1 The clerk contacted a lady in the village who re painted the historic village sign several years ago. She has advised that due to the age of the sign and its deterioration it would not be able to be re painted again. Her advice would be to remove it altogether and place it somewhere indoors such as the church she suggested that the parish council commission a new sign preferably a flat galvanised metal sign that would be more robust and survive longer in harsh weather. The clerk provided measurements of the current sign which Councillor Barrell passed on to obtain a quote. The council asked the clerk to get three quotes and if the church agreed to re locate the sign indoors.

10.2 The council have agreed to placing the Royal British Legion soldier silhouette sign on Crostwick Lane. The Spixworth British Legion Group had voiced their concerns about the pointed edge on the soldier's rifle and has gone back to the designer and requested that a frame is put around the sign.

11. ALLOTMENT UPDATE

The Parish Council is waiting for Norse to install the access gate to the allotments from the playing field, this work was instructed by Broadland District Council at the end of October. The clerk was informed that the gate should be installed by mid-January. The Parish Council solicitors have sent a draft copy of the Deed of

variation which has been agreed, and now waiting for the developer solicitors to sign.

12. CROSTWICK LANE UPDATE

The Parish Council solicitors notified the clerk that they have now heard from Hopkins Homes solicitors with a draft copy of the transfer deed for the amenity land to be transferred to the Parish Council.

There being no further business the Chairman closed the meeting at 9:15pm