

NOTICE OF MEETING

A Parish Council Meeting will be held on **Tuesday 3rd September 2024**
at **7.30pm** in Spixworth Village Hall

Mrs Carolyn.Lake
Clerk to the Parish Council

Please notify the clerk if you wish to join this meeting

**Proceedings will commence with 15 minutes public speaking time and to receive reports from the
Police, County Councillor and District Councillors.**

The Parish Council meeting will there after commence at 7.45pm prompt.

AGENDA

1. TO ACCEPT APOLOGIES FOR ABSENCE
2. DECLARATIONS OF INTEREST
To receive Declarations of Interest under the Code of Conduct 2021
3. HIGHWAY MATTERS
 - 3.1 To agree Scheme for Parish Partnership Bid 2025/26
 - 3.2 To agree meeting date with Highway Engineer
4. CO-OPTION OF PARISH COUNCILLORS
5. MINUTES OF PREVIOUS MEETINGS (2/7/24)
6. TO RECEIVE MONTHLY ACTION PLAN UPDATE
7. FINANCE
 - 7.1 To note Balances and to approve payments in accordance with the Budget as per tabled schedule 3rd September 2024.
 - 7.2 To note bank reconciliation as of the 31st July and 27th August 2024.
 - 7.3 To agree quote for 6 Year electrical and structural testing of Streetlights.
 - 7.4 To review quarterly budget figures (April-June 2024)
 - 7.5 To agree payment fee for one occupation licence to be drawn up for Village Hall.
 - 7.6 To receive an update on Streetlight Energy Bill.
8. PLANNING MATTERS
9. AMENITY MATTERS
 - 9.1 To discuss quotes for Maisie's Meadow Project (start tendering process)
 - 9.2 To receive update regarding bin collection on Maisie's Meadow
 - 9.3 To approve the purchase of dual use bins.
10. ALLOTMENTS.
 - 10.1 To review allotment fees, terms and conditions.
11. TO AGREE THE DATE OF THE NEXT MEETING- TUESDAY 1st OCTOBER 2024