

**MINUTES OF THE PARISH COUNCIL MEETING OF SPIXWORTH PARISH
COUNCIL HELD AT SPIXWORTH VILLAGE HALL ROOM 84 AT 7.30pm
ON TUESDAY 3rd DECEMBER 2024**

PRESENT

PARISH

COUNCILLORS: Mr M Knight (Chairman)
Mr M Field (Vice Chairman)
Mr P Daly
Mr J Hancock
Mr S Cullington
Mr J Beiley
Mr P Rowe

PARISH

CLERK: Mrs C. Lake

COUNTY

COUNCILLOR Mr D Roper

Reports and Parishioner's Question Time

Norfolk County Council (NCC)

County Councillor Roper reported that the council have appealed to central government regarding the Norwich Western Link as they are unable to get planning permission at this stage following the publication of updated guidance on barbastelle bats which was published by Natural England in March this year, days before the planning application was due to be published.

The council are waiting for an announcement from central government identify areas for devolution, ten counties have been identified, these areas will have to decide if they want to form a unitary council.

The planned closure on Buxton Road did not go ahead due to a burst water main.

Surfacing dressing due to be carried out on Park Road will be carried, works will then take place on Crostwick Lane in May/June.

Councillor Roper reported that the speed limit has been reduced on Trafford Way to 20mph not sure who made the application.

AGENDA

1. TO ACCEPT APOLOGIES FOR ABSENCE

Written apologies were received from Councillor S Vincent and Councillor K Harkin-Perry.

2. DECLARATIONS OF INTEREST

None.

3. HIGHWAY MATTERS

Councillor Daly asked when the Village Gateway sign would be installed on Church Lane, Councillor Roper had said he hoped it would be soon but has not been given an actual date.

The clerk advised that she has emailed the engineer for further information on the cost of the parish council bid but had not heard anything. Councillor Roper advised to send in the bid form and CC in himself and the Highway Engineer.

4. CO-OPTION OF PARISH COUNCILLORS

No applications were received.

5. MINUTES OF PREVIOUS MEETING

The Minutes of the Annual Council Meeting held on the 5th of November 2024 were agreed and signed off by the Chairman as a true record.

6. TO RECEIVE MONTHLY ACTION PLAN UPDATE.

The clerk provided a printout of the monthly action sheet. Councillor Field advised he needs to place the new grit bin on William Peck Close. Councillor Rowe offered to place the other new grit bin on Arthurton Road next to the amenity land.

The clerk advised that purchasing name cards for councillors was too expensive. It was suggested to purchase some lanyards instead and print of councillor details to wear when carrying out parish visits.

7. FINANCE

7.1 Balances were noted and the following payments were authorised in accordance with the budget as per the tabled scheduled 3rd December were agreed.

7.2 The Bank Reconciliation as of the 27th of November 2024 was agreed.

7.3 The clerk circulated a hard copy of the draft budget for 2025/26. It was agreed to remove section 106 and CIL income from the budget sheet and show separately as reserves. The figures shown on expenditure excluded VAT therefore the VAT income section was removed.

The budget for Orchard Road Play area was reduced to include repairs and maintenance only, CIL money has been set aside for bigger improvements. The repairs and maintenance budget were also reduced for the Village Hall Play Area as it has been newly installed.

It was also agreed to reduce the grants budget to £500.

Because the council have not increased the precept for the last 7 years it was agreed to set the amount at £111,000.15 to cover rising costs/inflation. Proposed by councillor Knight and seconded by councillor field.

7.4 A resident has complained to the council about a dog bin on St Peter's Way that is too small for the amount dog waste that is put into it on a daily basis. The current lid causes bags to get stuck and creates an unpleasant smell. The council agreed to replace the bin with a suitable lid and monitor the collection frequency.

7.5 It was agreed to leave the Jubilee bench in storage until Maisie's Meadow had been landscaped.

NOVEMBER PAYMENTS AND RECEIPTS

Date	Description	Supplier	Total
08/11/2024	Payment - SPC Christmas Tree Sign	Mower Signs	-26.40
13/11/2024	Receipt - Refund/Credit from IONOS	IONOS 1 & 1	10.93
13/11/2024	Payment - Final Bill Web Hosting	IONOS 1 & 1	-4.56
18/11/2024	Payment - Telephone and Broadband 1/11/24-31/1/25	BT	-255.54
18/11/2024	Payment - Password Book for PC office	Amazon	-12.98
18/11/2024	Payment - 2025 A1 Wall Planner for PC office	Amazon	-9.98
19/11/2024	Receipt - Admin Officer Wages March 2024	Spixworth Village Hall	890.16
19/11/2024	Receipt - Admin Officer Wages April 2024	Spixworth Village Hall	890.16
21/11/2024	Payment - Re location of dog and litter bin on Maisie's Meadow	Eggett Steam Cleaning	-230.00
22/11/2024	Receipt - Allotment Rent	J Collinson	51.00
22/11/2024	Payment - Wages November 2024	Clerk & AO	-3,537.20
27/11/2024	Payment - Parish Council Office Electric	ENGIE	-67.74

OUTSTANDING PAYMENT LIST AGREED AT THE NOVEMBER MEETING

4/12/2024	Linacre Locksmiths	Gaining entry into broken Fire Safe	45.00
4/12/2024	HMRC	November Tax Payment	979.27
4/12/2024	Viking Direct	Stationary	15.98
4/12/2024	Cozens	October Streetlight Maintenance	102.00
4/12/2024	Tree Care and Conservation L. Southon	Cutting Trees back on PC land on Rosetta Road	336.00

4/12/2024	Spixworth Village Hall	PC Meeting Room Hire Oct 2024	16.00
4/12/2024	Mayday	Printer Maintenance Support 31/10-29/11	58.09
4/12/2024	Scribe	Annual Accounts Package Payment	673.92
4/12/2024	Garden Guardian	October Grass Cutting	1498.56
4/12/2024	Norfolk Pension Fund	November Pension Contribution	1164.81

8.PLANNING MATTERS

Ref:2024/3357

Location:81 Buxton Road, Spixworth

Proposal: Removal/variation of condition (S73/S19)

Comments: Councillor Rowe looked through applications and advised that the council should go back with the same comments as before which was Insufficient off road and does not comply with our Neighbourhood plan.

Ref: 2024/3426

Location:12, Elvina Road

Proposal: Single storey side and rear extension

Comments: The application states that hedges will not be lost so parking will be restricted to the remaining driveway therefore there is Inadequate parking which does not meet requirements of Spixworth Neighbourhood Plan.

9.AMENITY MATTERS

9.1 Several posts have been reported broken on the Greg's Meadow Picnic enclosure fence, although some have now been repaired it was suggested due to the age and quality of the fence that it would be more cost effective to replace the fence with a more robust material. Clerk to look at quotes for a new fence.

9.2 The clerk presented the council with details of several quotes for Maisie's Meadow Landscape project due to the variation in price on installing a path the council asked the clerk to look into the difference in cost and materials and report back to the next meeting.

9.3 The clerk was contacted by a resident who knew the family that had the memorial bench installed on Crostwick Lane. Because the bench is now severely damaged and dangerous the council will need to remove this. Clerk to update resident and pass on information to family.

10. TO DISCUSS PROPOSAL FOR DIGITAL NEWSLETTER

Councillor Bailey suggested the council produce a digital newsletter every quarter which he is happy to lead on, council agreed this was an innovative idea.

11.TO AGREE DATE OF THE NEXT MEETING.

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Chairman 14th January 2025

The next Parish council meeting will be held on the 14th of January 2025