

MINUTES OF THE PARISH COUNCIL MEETING OF SPIXWORTH PARISH
COUNCIL HELD AT
7:30 pm ON TUESDAY 2nd JUNE 2020 BY REMOTE ATTENDANCE VIA ZOOM
VIDEO CONFERENCING

PRESENT

COUNCILLORS: Mr P Rowe (Chairman)
Mr M Knight
Mr V Barrell (Vice Chairman)
Mr K Harkin-Perry
Mr D Roper (County Councillor)
Mr S Cullington

CLERK: Mrs C. Lake– Parish Clerk

Reports and Parishioner's Question Time

Broadland District Council: Councillor Roper reported ongoing support from staff at Broadland with the help hub supporting vulnerable people.

Norfolk County Council: Councillor Roper reported that NCC have moved over to Microsoft teams to carry on with meetings remotely.

South of the NDR bridge a new bus stop has been programmed.

Recycling Centres are now open, there will be a planning hearing this week for proposal of a new recycling centre. Scrutiny meeting held looking at how well the council would be prepared if there was a second wave of the Covid-19 virus. The council are looking at schools and care homes that have coped better in the pandemic and what measures they have in place.

AGENDA

1. TO ACCEPT APOLOGIES FOR ABSENCE

Councillor S Holland.

2. DECLARATIONS OF INTEREST

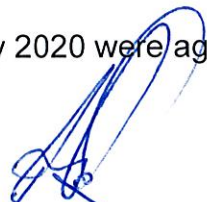
Nothing to report.

3. CO-OPTION OF PARISH COUNCILLORS

Mr S Cullington & Mrs S Holland were co-opted to serve on the Council. A hard copy of the Declaration of Acceptance of Office and Register of Member's Interests and been passed to both members to sign and agree. 4 vacancies exist.

4. MINUTES OF PREVIOUS MEETING

The Minutes of the previous meeting held on the 5th May 2020 were agreed and signed off by the Chairman as a true record.


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Chairman 7th July 2020

5. MATTERS ARISING (NOT COVERED BY AGENDA)

None

6. FINANCE

6.1 Balances were noted. The following cheques and payments were authorised for payment in accordance with the budget as per tabled schedule 2nd June 2020. proposed by Councillor P Rowe.

6.2 Bank Reconciliation as of 28th May 2020 was noted and signed by the Chairman. Payments were approved by full council.

Approved payments for May 2020**Expenses May 2020**

13.05.2020	1&1 Webmail	Web Hosting	DD	12.00
18.05.2020	EON	Streetlight Energy (May 2020)	DD	1078.31
18.05.2020	BT	Digital Telephone & Broadband (May-July 2020)	DD	213.32
22.05.2020	British Gas	V Hall Electric Bill (2.4.20-30.4.20)	DD	88.80
23.05.2020	C Lake	May Salary	BACS	1320.96
26.05.2020	Opus Energy	Office Electric	DD	17.86

Income May 2020

1.05. 2020	Norfolk County Council	Annual Highway Grass Cutting Payment.	BACS	3651.95
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OUTSTANDING PAYMENTS- to be agreed at 2.6.2020 Parish Council Meeting

29.05.2020	C Chaney	May Salary	279.00
03.06.2020	M Brick	V Hall Hire Refund	60.00
03.06.2020	Cozens	Street Light Maintenance	450.00
03.06.2020	Norfolk Pension Fund	May Contribution	462.45
03.06.2020	HMRC	May Tax Payment	382.03
03.06.2020	URM	V Hall Bottle Bank	61.92
03.06.2020	Zurich	Annual Insurance	2,329.13

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23.06.20	Clerk & Village Keeper	June Salaries	1,687.00
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7. PLANNING MATTERS

The following Planning Applications were discussed by the Council:

(1) Ref: 20190904

Location: 81 Buxton Road

Description: Subdivide Plot and Erect Two New Dwellings with shared access to William Peck Close.

(2) Ref: 20191452

Location: Foxley Wood, Buxton Road

Description: Matters reserved by conditions 2 (layout, scale, appearance, and landscaping. Erection of 4 detached dwellings with garages.

(3) Ref: 20181762

Location: Site 4, Norwich Airport, Amsterdam Way

Description: Variation of conditions 1,2,3,4,5,6,11,12,13,20 and 25 of planning permissions 20161133 and 16/00965/VC

District Councillor S Holland called in the planning application for 2 properties on land at rear of 81 Buxton Road, fronting William Peck Close, the plans have been amended several times but with only minor modifications.

Councillor Holland attended the committee meeting and put forward the objections for size (particularly plot 1), the limited parking (mentioning the Neighbourhood Plan), and the overlooking in view of the Juliet balcony/doors on the first floor. Unfortunately, despite Councillor Holland best efforts to have this refused the application was passed albeit not unanimously.

Councillor Holland also expressed a concern regarding the Leyland Cypress on the boundary between 79 Buxton Rd and plot 1 which is subject to a TPO. The arboriculturist who inspected has placed conditions regarding root pruning and suggests if these are followed the tree will not suffer. It is hoped these conditions will be observed.

8. CANCELLATION OF ANNUAL PARISH MEETING FOR 2020/21

Due to the current covid-19 social distancing measures it was agreed by the council that the annual parish meeting would need to be cancelled this year.



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9. UPDATE ON NEW PARISH COUNCIL WEBSITE.

Councillor Rowe provided an update on the progress of the new parish council website. Various text and information is currently being added to the website ready for it to go live in July. The clerk will receive training from the web designer to maintain and keep the website up to date.

10. CORRESPONDENCE

- 1) Email-Police News update
- 2) Email-Police Community update
- 3) Email-Planning enforcement update
- 4) Email- Councillor Holland response regarding committee meeting about 81 Buxton Road.

11. HIGHWAY MATTERS

The council have had ongoing discussions to start the process of setting up a petition to improve traffic management on Crostwick Lane and North Walsham Road. The parish council suggested to have traffic lights installed, upon Councillor Ropers advise, the clerk has contacted the highway engineer with this suggestion to see if this is a feasible option.

12. AMENITY MATTERS

The clerk advised the council that ROSPA would be carrying out safety inspections on all the play and gym equipment within Spixworth. This will take place sometime this month.

13. COVID-19 UPDATE

The clerk talked about the fantastic work 'Spixworth Helping Hands' had been doing in Spixworth to help parishioners out during the lockdown. The clerk also managed to obtain 5 litres of hand sanitizer to distribute to all the volunteers working with the group.

14. NEIGHBOURHOOD PLAN

14.1 Councillor S Vincent was not present at the meeting to provide any further updates. But the revised plan has now proceeded to a referendum which will take place in May 2021.

12. TO AGREE THE DATE OF THE NEXT MEETING

The date of the next Parish Council Meeting is Tuesday 7th July 2020, to be held by Zoom video conferencing.

13. ITEMS FOR NEXT AGENDA

There being no further business the Chairman closed the meeting at 9.35pm



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Chairman 7th July 2020