

**MINUTES OF THE PARISH COUNCIL MEETING OF SPIXWORTH PARISH
COUNCIL HELD AT SPIXWORTH VILLAGE HALL ROOM 84 AT 7.30pm
ON TUESDAY 8th OCTOBER 2024**

PRESENT

PARISH

COUNCILLORS: Mr M Knight (Chairman)
Mr M Field (Vice Chairman)
Mr P Rowe
Mr P Daly
Mr J Hancock

PARISH

CLERK: Mrs C. Lake

Reports and Parishioner's Question Time

Norfolk County Council

County Councillor Dan Roper provided a report on Norfolk County Council via email the report was circulated to councillors.

This weekend sees the hazardous waste days at the Norwich North recycling centre from 9 till 4. These are always very popular events.

NCC has announced when changes to recycling centres will take effect:

Anyone wishing to visit a Norfolk recycling centre from Monday 18 November 2024, must book in advance. Bookings can be made up to seven days ahead either online via the council's website or by phoning the customer service centre. The new booking system will be live from Monday 11 November. Slots are available every fifteen minutes and people can make a booking or cancel one right up until the time of the booking. People will be asked to give the registration number of the vehicle they will be using on the day. Business and trade waste customers will also be asked to provide their waste carriers licence number.

Everyone has to book to drop off waste at the recycling centre, including those arriving on foot or by bicycle. People do not have to book if they only want to visit the Re-use Shop but if they also want to leave waste in the same visit, then they need to book ahead.

In addition to the booking system, trade customers will also see a change to the way they pay to dispose of their waste from the 1 November. Businesses will be charged based on the size of vehicle and the type of waste they bring, instead of the number of bags."

The budget consultation will begin in October. The proposals are for a further £33m of cuts next year together with the maximum allowed Council tax increase. There are a series of works planned for the NDR, these will require evening closures from 8pm: It is intended that the work will be completed under a road closure between three sections between 20:00 and 05:00 Mon – Fri. This will ensure minimal disruption to the public and businesses.

- The 1st weeks closure (21/10/24 – 27/10/24) will be between the A1067 Fakenham Rd roundabout & and the A140 Holt Rd slip roads.
- The 2nd weeks closure (28/10/24 – 03/11/24) will be between the A140 Slip roads and the A1151 Wroxham Road Roundabout.
- The 3rd weeks closure (04/11/24 – 10/11/24) will be between the A1151 Wroxham Road roundabout and A1270 Postwick.

Broadland District Council

District Councillor Sue Holland reported with the removal of winter fuel payments there is focus on the significant issue of people not claiming the benefits to which they are entitled. Broadland District Council Help Hub can identify people that do not have pension credits and can provide further help.

With recycling centres now closing one day and week and the requirement to now book slots to dispose of household waste Broadland have set up a new email address wtf@southnorfolkandbroadland.gov.uk and Facebook page called WTF* where's the fly-tip as a new way to combat fly-tipping in Broadland and South Norfolk.

AGENDA

1. TO ACCEPT APOLOGIES FOR ABSENCE

Written apologies were received from Councillor S Vincent. Verbal apologies received from Councillor K Harkin-Perry.

2. DECLARATIONS OF INTEREST

None.

3. HIGHWAY MATTERS

3.1 The council discussed further schemes for the Parish Partnership bid for 2025/26 other suggestions made was for a trod to be installed around Maisie's Meadow and for the surface area around the shops on Crostwick Lane to be improved, as this is private land it would need to be agreed with Norfolk County Council and the landowner.

3.2 The council asked the clerk to arrange a site meeting date with the Highway Engineer Richard Pearson.

4. CO-OPTION OF PARISH COUNCILLORS

No applications were received.

5. MINUTES OF PREVIOUS MEETING

The Minutes of the Annual Council Meeting held on the 3rd September were agreed, proposed by Councillor Knight, seconded by Councillor Field and signed off by the Chairman as a true record.

6. TO RECEIVE MONTHLY ACTION PLAN UPDATE.

The clerk circulated a copy of the monthly action plan for October. The council agreed to purchasing contact cards for councillors when carrying out site visits a quote of £4.95 per 25 cards was agreed.

The council asked the clerk to put forward the instillation of posts on Crostwick Lane along grass verge leading up to the main North Walsham Road junction to prevent parking to the Parish Partnership Bid 2025/26.

Following on from September's meeting the clerk looked into emptying costs for the bins on Greg's Meadow. The council agreed to reduce the number of bins and replace them with dual dog waste and litter bins. Broadland District Council advised that their contractor would not be able to empty the dual bins if they are more than 40 litres in size as this would cause manual handling issues for their crews. The council asked the clerk to order one dual bin to replace the 3 bins on Ivy Road at the corner of Lillian Road.

Councillor Rowe noted that the grit bin on Arthurton Road ops Chittock Close was broken and needs replacing.

7. FINANCE

7.1 Balances were noted and the following payments were authorised in accordance with the budget as per the tabled scheduled 1st October were agreed.

7.2 The Bank Reconciliation as of the 25th September 2024 was agreed. The council asked to clerk to look at banks who provided better interests rates for savings accounts.

7.3 The Bank reconciliation for the 31st July and the 27th August did not show an updated figure for the Broadland savings account this was because not all the money had yet been transferred over to the savings account nor had Broadland sent an updated financial statement for the transfer of £400,000. The clerk was unable to amend the bank reconciliation on Scribe for this period.

7.4 The clerk circulated the quarterly budget figures for July-September.

7.5 The clerk presented 3 quotes for signs to be made up for Greg’s and Maisie’s Meadow. The council agreed a quote prepared by Admiral Signs at a cost of £420 + VAT per sign.

7.6 It had been reported by some allotment holders that the light columns were not working on the allotment area. The clerk asked the councils contractor to investigate the problem. It was reported that the columns were not earthed from the 4th light column down from the main entrance gate and were not up to street light column standard. Clerks Well contractors originally installed the lights.

The clerk presented a quote from Cozens for £400-£500 to carry out further investigation work. The council asked to clerk to speak with the planning department at Broadland District Council as it is the responsibility of the contractor that the light columns had been installed properly at the time of development.

7.7 The clerk reported that one of the fire safe drawers located in the parish council office had broken. The cost to replace the safe was between £1000-1,300. The chairman advised to add the amount into next years budget to replace the safe and to use the one drawer that was not broken for now.

7.8 The council agreed to Cozens quote of £2,520 for supply, instillation and removal of Christmas tree and lights.

SEPTEMBER PAYMENTS AND RECEIPTS

09/09/2024	Payment - Wix Website Annual Subscription	WIX	-108.00
12/09/2024	Receipt - Cancellation of Extended Support Fee (credit onto account)	IONOS 1 &1	8.44
12/09/2024	Payment - Web Hosting Fee	IONOS 1 &1	-22.00
20/09/2024	Receipt - 2nd Instalment Precept	Broadland District Council	40,375.00
20/09/2024	Payment - Admin Officer Wages September 2024	Mrs M Orford	-1,047.86
23/09/2024	Payment - Parish Clerk Wages September 2024	Mrs C Lake	-1,788.85

OUTSTANDING PAYMENT LIST AGREED AT THE SEPTEMBER MEETING.

PAYMENT TO MADE ON	PAYEE NAME	PAYMENT DETAILS	AMOUNT £
9/10/2024	ENGIE	Parish Council Office Electric	64.18
9/10/2024	HMRC	September Tax Payment	644.77
9/10/2024	Norfolk Pension Fund	September Pension Contribution	957.42
9/10/2024	Cozens	August Streetlight Maintenance	102.00
9/10/2024	Lloyd Southon	Hedge Cutting Arthurton Road	336.00
9/10/2024	Garden Guardian	August Grass Cutting	1787.64
9/10/2024	Mayday	Printer Support 31/8/-29/9/24	58.77
9/10/2024	Spixworth Village Hall	Allotment Water Charge 24/7-21/8	28.50
9/10/2024	Lloyd Southon	Rosetta Road Trees on grass verge	280.00

8.PLANNING MATTERS

None

9.AMENITY MATTERS

None

10.TO AGREE DATE OF THE NEXT MEETING.

The next Parish council meeting will be held on the 5th November 2024.