

**MINUTES OF THE MEETING OF SPIXWORTH PARISH COUNCIL HELD AT
7:30 pm ON TUESDAY 4th DECEMBER 2019 AT SPIXWORTH VILLAGE HALL
ROOM 89**

PRESENT

COUNCILLORS: Mr P Rowe (Chairman)
Mr V. Barrell (Vice Chairman)
Mr S Vincent
Mrs K Vincent

CLERK: Mrs C. Lake— Parish Clerk

Councillor D. Roper (County & District Councillor)

Reports and Parishioner's Question Time

Councillor D Roper reported the following:

Norfolk County Council: A scrutiny committee was held to discuss cost of the NDR, the land still needs signing off to avoid any further costs. Councillor V Barrell if the repairs to the NDR were included into the cost of building the NDR. Councillor Roper will look at budget regarding maintenance costs.

Councillor P Rowe asked if more chevron signs will be placed on the roundabouts, Councillor D Roper confirmed that there will be.
The council held a full council meeting and adopted a new environment policy.

General election also took place; the meeting was therefore quite political

Broadland District Council: Long Stratton held a joint workshop to discuss a 3 year plan to see how further savings and efficiencies be driven through.

There is currently a business case around waste collection for both councils. Broadland has now adopted a joint domain name with South Norfolk. The joint council will be known as 'South Norfolk & Broadland'

AGENDA

1. TO ACCEPT APOLOGIES FOR ABSENCE

Councillor K Harkin-Perry

2. DECLARATIONS OF INTEREST

Item 7.1 Councillor S Vincent & Councillor K Vincent ABZAG invoice.

Councillor S Vincent asked for his and Councillor K Vincent declarations of interest concerning there other local government roles to be removed from the minutes as wasn't necessary to be noted.



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3. RESIGNATION OF PARISH COUNCILLOR

Councillor S Holland resigned as parish councillor, we would like to wish her all the best and thank her for all her hard work.

4. CO-OPTION OF PARISH COUNCILLORS

No applications were received

5. MINUTES OF PREVIOUS MEETING

The Minutes of the previous meeting held on the 5th November 2019 were agreed. and signed off by the Chairman as a true record.

6. MATTERS ARISING (NOT COVERED BY AGENDA)

5.1(item 6.6) Clerk to forward Councillor Rowe training course information for the New Year.

7. FINANCE

7.1 Balances were noted. The following cheques and payments were authorised for payment in accordance with the budget as per tabled schedule 4th December 2019. , proposed by Councillor P Rowe, seconded by Councillor V Barrell.


7.2 Bank Reconciliation as of 28th November 2019 was noted and signed by the Chairman. Payments were approved by full council.

7.3 The council agreed to the budget and precept figures for 2020/21

7.4 The clerk obtained a quote to repair the broken rope climbing frame situated on the village hall playing field. Kompan quoted a price of £482.18 for a new rope and sphere ball and net connector. The council felt this was expensive and whether or not for now the entire rope and sphere is removed. Councillor V Barrell confirmed he will take a look and make a decision whether or not to remove it.

7.5 The clerk advised the council that HMRC had charged another penalty fee for late filing of submissions for quarter ending 5th October 2019. The clerk had already appealed against a penalty for quarter ending 5th July but HMRC refused and ordered the council to pay. HMRC expect salary payment information to be sent to them on or before the date they are paid. The clerk was not aware of this and has always sent submissions after the council meetings. Councillor K Vincent suggested that the council write a letter on top on the clerk's letter to appeal against the second penalty.

7.6 The clerk presented the council with a copy of the latest donation policy information and application form. At the previous council meeting, Councillor S Holland asked for this to be reinstated but Councillor S Vincent feels it shouldn't be brought back as it caused several problems a few years back, the administration of the donation requests took up a lot of time. Councillor S Vincent agreed to support one off requests from organisations as long as it supports things within the village of Spixworth. The council agreed with this.


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Approved payments for November 2019**Expenses November 2019**

08.11.2019	The Sign Shed	Flytipping & No dog signs- (Payment never taken at time of order.)	BACS	33.54
13.11.2019	AO Cumbernauld (HMRC)	Late Submission Penalty	BACS	200.00
18.11.2019	EON	Streetlight Electricity-November 2019	DD	1116.68
18.11.2019	BT	Office Telephone	DD	204.08
21.11.2019	British Gas	V Hall Electricity Bill (2.10.19- 1.11.19)	DD	692.28
22.11.2019	Dell	New computer monitor	BACS	125.62
23.11.2019	C Lake	November Salary	BACS	1295.86
25.11.2019	OPUS Energy	Office Electric	DD	30.99
25.11.2019	Dell	New desktop	BACS	730.46
27.11.2019	1&1	November Broadband	DD	9.59

TOTAL £4,439.10**Income November 2019**

Norfolk County Council	NPLAW Compensation	2000.00
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TOTAL £2000.00**OUTSTANDING PAYMENTS- to be agreed at 4.12.2019 Parish Council Meeting**

5.12.2019	Andrews Arboriculture	Cutting Tree Back-Chestnut Avenue	250.00
5.12.2019	Norfolk Pension Fund	November Pension Contribution	443.14
5.12.2019	HMRC	November Tax Payment	374.29
29.11.2019	C Chaney	November salary	262.60
5.12.2019	A Barnes	November salary	12.86
5.12.2019	Norfolk Floors	Village Hall Floor Replacement	3,789.60
5.12.2019	Cozens	October Streetlight Maintenance	450.00
5.12.2019	Garden Guardian	November Grass Maintenance	1,365.60
5.12.2019	ABZAG	Stage 7 Payment	1,200.00
23.12.2019	C Lake	December salary	1,330.00
30.12.2019	C Chaney	December salary	330.00

TOTAL £9,808.09**7. TO DISCUSS ISSUE WITH NPLAW**

Advice had been received from DAS Legal the conclusion being that they were not able to assist in the matter.



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The Council gave much consideration to the offer from NPLAW of £2,000 in full and final settlement of the complaint and agreed to accept this offer. They agreed on balance not to take the matter further with the SRA.

8. PLANNING MATTERS

The following Planning Applications were discussed by the Council:

(1) Ref: 20190904

Location: Land to rear of 81 Buxton Road, Spixworth

Description: Further amended plans, erection of 2 no dwellings- Advise Broadland District Council that the same objections still apply as before.

(2) Ref: 20191748

Location: 10 Brambles Close, Spixworth

Description: Single storey front extension.-No comment

8.2 Planning applications received after date of publication of agenda

(3) Ref: 20191839

Location: 165 Buxton Road

Description: Single storey side extension.-No comment

8.3 Permission and Refusals - None

9. CORRESPONDENCE

1. Email-NCC Briefing Note Bus Service change to timetable
2. Email-NALC 'Digging up Norfolk'
3. Email-Police Newsletter
4. Email-BDC Lib Dem Press Release.

10. AMENITY MATTERS

The clerk received an email from a parishioner requesting to have a spare key to unlock the gate on Greg's Meadow in order to access the meadow on a mobility scooter. The council agreed to provide a key but the clerk would need to note the parishioners name and contact number and provide a list of instructions about the gate.

11. HIGHWAY MATTERS

The clerk received a report from a resident regarding issues of vehicles speeding on Arthurton Road. The council requested that the clerk speak with the neighbourhood speed watch team and ask them to place the SAM 2 camera on this stretch on road for the next month.



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12. NEIGHBOURHOOD PLAN

12.1 Councillor S Vincent confirmed that we are now in a 6 week consultation
Broadland District Council will seek an examiner to check everything on behalf of the
council

12. TO AGREE THE DATE OF THE NEXT MEETING

The date of the next Parish Council Meeting is Tuesday 7th January 2020 Spixworth
Village Hall, in room 89

13. ITEMS FOR NEXT AGENDA

There being no further business the Chairman closed the meeting at 9:40pm



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Chairman 7 January 2020